

## **Admissions Policy**

Our nursery is open to all children and their families, from both the local community and surrounding areas.

In accordance with Government legislation and Ofsted guidelines our nursery works within staffing ratios based on appropriate floor space within each room; this means on occasion we may not have availability for children in specific age groups.

Priority for nursery places is given to parents/children who meet the following criteria:

- Children living in the Children's Centre reach area
- Children with special educational needs or disability; for whom we will discuss and agree places according to individual needs
- Children with siblings already using the nursery

To discuss your childcare needs, reserve or book a place within the nursery, please contact the Deputy Children's Centre Manager for further information.

### **Waiting List**

In the event there is no current availability within the nursery you may wish to join our waiting list. There is no fee for registering with the nursery or for joining the waiting list; however we do ask that you inform us if your child no longer requires a place so that we can remove them from the list.

Funded places through 2, 3 & 4 year Early Education Funding and 30 Hours Early Years Extended Entitlement for 3 & 4 Year Olds are also available.

For further information and guidance on the terms and conditions of these places, please refer to our:

**Early Education Funding (EEF) for 2, 3 & 4 Year Olds and 30 Hours Early Years Extended Entitlement Policy for 3 & 4 Year Olds**