

Childcare

Summary of Duties

- To support the children's learning, with regard to their individual social, emotional, physical and intellectual needs.
- To help promote and maintain a warm, welcoming, safe and attractive environment for the children within the centre.
- To provide high quality integrated care and education for young children.
- To participate in the work, organisation and development of the centre, in accordance with the aims of the centre, under direction from the Senior Management Team.
- To be responsible for the security of the building and its contents.
- To work individually and as part of a team in meeting the social, emotional, physical and educational needs of the children and their families in the centre under the guidance of the Senior Management Team
- To have a clear understanding of safeguarding policies and procedures, and to act appropriately should areas of concern arise, in line with the centre's policies and procedures.
- To work in partnership with parents and carers in the care of their children and to encourage participation in centre activities.
- To offer support, advice and guidance to parents and carers when appropriate.
- To encourage the involvement of the local community in centre activities.
- To assist in the liaison with other professional staff involved in meeting the needs of the child.
- To keep up to date with current legislation and childcare practice, and attend training as required.

To ensure that the Centre's Equal Opportunities policies are proactively implemented so as to promote inclusion, equality and valuing diversity throughout all aspects of the centre.