

Admissions & additional charges Policy

Our nursery is open to all children and their families from both the local community and surrounding areas who are registered with Sure Start Children's Centres.

In accordance with Government legislation and Ofsted guidelines our nursery works within staffing ratios based on appropriate floor space within each room; this means on occasion we may not have availability for children in specific age groups.

Priority for nursery places is given to parents/children who meet the following criteria:

- Families with children already using the nursery
- Children living in the Children's Centre reach area
- Children with special educational needs or disability

To discuss your childcare needs, reserve or book a place within the nursery, please contact the Deputy Children's Centre Manager for further information.

Wellholme Park Children's Centre day care delivery models

Full day care	7.45am – 5.45pm	
Morning session	7.45am – 12.45pm	
Afternoon session	12.45pm – 5.45pm	
Two year funding	2 x days. 9am – 4.30pm. <i>Wrap around available at additional cost</i> 7.45am – 9am 4.30pm – 5.45pm	1 ½ days One full day and one half day.
Three/four year funding 15 hours	2 x days. 9am – 4.30pm. <i>Wrap around available at additional cost</i> 7.45am – 9am 4.30pm – 5.45pm	1 ½ days One full day and one half day.
Three/four year funding 30 Hours	3 full days 7.45am – 5.45pm	5 half days Mornings or afternoons.

30 hours extended entitlement.

Children who are eligible for the 30 hour funding are able to access the funding as above please note there is a cost of £5 per day this is to cover breakfast, home cooked lunch, tea all drinks and snacks.

Waiting List

In the event there is no current availability within the nursery you may wish to join our waiting list. There is no fee for registering with the nursery or for joining the waiting list; however we do ask that you inform us if your child no longer requires a place so that we can remove them from the list.

Early Education Funded Places for 2, 3 & 4 Year Olds and 30 Hours Extended Entitlement

Funded places through 2, 3 & 4 year Early Education Funding and 30 Hours Early Years Extended Entitlement are available during the nursery opening hours and during specified North Halifax Partnership Funded period dates. Please see our website for more information.

Admissions and attendance patterns for children accessing 30 Hours Early Years Extended Entitlement will be agreed locally with the nursery and parents and will be within the parameters set out in the Early years entitlements: operational guidance For local authorities and providers (Department for Education; July 2017).

For further information and guidance on the terms and conditions of these places, please refer to our **Early Education Funding Attendance Policy**.