

## **Creations Children's Centre Admissions & additional charges Policy**

Our nursery is open to all children and their families from both the local community and surrounding areas who are registered with Sure Start Children's Centres.

In accordance with Government legislation and Ofsted guidelines our nursery works within staffing ratios based on appropriate floor space within each room; this means on occasion we may not have availability for children in specific age groups.

Priority for nursery places is given to parents/children who meet the following criteria:

- Families with children already using the nursery
- Children living in the Children's Centre reach area
- Children with special educational needs or disability

To discuss your childcare needs, reserve or book a place within the nursery, please contact the Deputy Children's Centre Manager for further information.

**Creations Children's Centre offer day care places in the following ways**

### **Fee Paying Structure**

<b>Fee Paying Structure</b>	
Am session 8am – 1 pm	£30.00
Pm session 1pm - 6 pm	£30.00
Full day Care 8am – 6pm	£50.00

### **For Children accessing 2 yr. funding or Universal Early Education Funding**

<b>Early Education Funding</b>	
Am session 8am – 1 pm	No Charge to parents
Pm session 12.45pm – 5.45 pm	No Charge to parents
7.5 hr session – 9am – 4.30 pm or 8.30 - 4.00pm	No Charge to parents

Please note these sessions are offered during funded periods only, see our term dates on our website or ask for information in centre.

### **30 hrs extended entitlement**

3 full days 8am – 6pm	£7.50 charge to parents
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Children who are eligible for the extended 30 hr funding can access the funding as above please note there is a cost of £7.50 per day this is to cover breakfast, freshly prepared lunch, tea all drinks and snacks.

We are also able to deliver a stretched offer for 30 hours only allowing parents to access childcare over 50 weeks of the year. Please speak to either the centre Manager or Deputy Manager if you would like more information on how this would work for you.

### **Waiting List**

In the event there is no current availability within the nursery you may wish to join our waiting list. There is no fee for registering with the nursery or for joining the waiting list; however, we do ask that you inform us if your child no longer requires a place so that we can remove them from the list.

### **Early Education Funded Places for 2, 3 & 4 Year Olds and 30 Hours Extended Entitlement**

Funded places through 2, 3 & 4 year Early Education Funding and 30 Hours Early Years Extended Entitlement are available during the nursery opening hours and during specified North Halifax Partnership Funded period dates.

Admissions and attendance patterns for children accessing 30 Hours Early Years Extended Entitlement will be agreed locally with the nursery and parents and will be within the parameters set out in the Early years entitlements: operational guidance For local authorities and providers (Department for Education; July 2017).

For further information and guidance on the terms and conditions of these places, please refer to our **Early Education Funding Attendance Policy**.